



# Woodley Festival of Music & Arts

Affiliated to the British and International Federation of Festivals  
Registered Charity No 276812  
[www.woodleyfestival.org.uk](http://www.woodleyfestival.org.uk)

President: Gillian Reid, JP Vice President: Denese Gray  
Patrons: Colin Singer, Ron McAllister, Rodney Buckland



**MANNINGUK**  
Registered Insurance Broker  
Proud Sponsor

## Privacy Notice

Version 7.0  
17<sup>th</sup> October, 2021

The Woodley Festival of Music & Arts (*"The Festival"*) is a competitive music, speech and drama festival where individuals and groups of all ages perform to specialist professional adjudicators who provide written and verbal feedback and advice.

### What information do we collect, and what consent do we seek?

We promise we will take reasonable steps to protect your personal information.

The Festival committee and our designated volunteers may hold personal data (email ids, phone numbers, and addresses) of our adult adjudicators, accompanists, volunteers, suppliers, sponsors and donors, and some performers' parents/guardians and/or their teacher(s). This is necessary in order to run The Festival, and may include the ability to make or receive payments. Under GDPR we have a "legitimate interest" to do so without their formal consent.

Written consent is required from adults to allow The Festival to hold personal data:

- about performers entering to compete at The Festival and to communicate times and dates to them. Information collected about the performers, including children, comprises their name, and if under 19, school attended, date of birth/age and/or school age group – but no contact details
- for parents / guardians to give permission to our official photographers to take and use photos of their children. Where permission is not given, photos are not taken.
- to request the return of trophies

### How long we will keep your information

We will retain personal data for up to 3 years following its last use or until you ask us to remove it. However, Gift Aid records have to be kept for a minimum of 6 years.

### What We Do Not Do

Whilst we do use cookies solely to monitor the number of users who visit our site, we do not use your personal data for marketing other events or products, or share it with any third parties.

### Other websites, organisations and social media

This privacy notice applies to our website, [www.Woodleyfestival.org.uk](http://www.Woodleyfestival.org.uk), so when you click on our links to other websites you should read their own privacy notices. Other organisations that we use also have their own privacy notices, most notably we use *Run My Festival* to collect, control and host data about performers and entries.

We will make extensive use of social media, including photographs that we have obtained consent to use. Anyone can choose to “follow” or “unfollow” us on social media.

#### Changes to our privacy notice

We keep our privacy notice under regular review and will place any updates on our website.

#### Access to your information and correction

We do want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove inaccuracies, or to delete some or all of your data, or for a copy of the information that we hold about you

#### How to contact us

If you have any questions about our privacy notice, or information we hold about you, please email [Co-Chairs@woodleyfestival.org.uk](mailto:Co-Chairs@woodleyfestival.org.uk) or telephone Fiona on 0118 969 3435.

